Helena College Mission: Helena College University of Montana, a comprehensive two-year college, provides access to and support of high quality lifelong educational opportunities for our diverse community.

Year One / Ad Hoc NWCCU reports

Chad explained that the hope had been to get the final draft Year One and Ad Hoc reports to SPAA at this meeting, however, they were not completed in time.

- **Ad Hoc**
  - The actual Ad Hoc report is only about 4 pages; appendices include outcomes, updated core themes, minutes from steering committee from redesign, and samples of course statements. Addresses recommendation #4 from NWCCU in the Year Seven Evaluation Committee Report. Summer still has a few touchups on formatting; SPAA asked to review the content.

- **Year One**
  - Routine report to kick off the 7-year cycle. Changes from prior are very intricate. Much of the work was done in SPAA – adjustment of core themes, mission revision, finalizing updated strategic plan – all summed up in the Year One. Some of what has happened since last spring’s Year Seven addressed the recommendations from the Year Seven, talks about mission, Core Themes, and how we plan to evaluate over the next seven years. SPAA will be examining Core Theme indicators to determine if we are moving forward on the Strategic Plan, Goals, and Objectives. SPAA was asked to read through it to ensure it is coherent, logical, and doable. Eligibility requirements come from NWCCU and are divided up among the reports – Year One looks at a couple, most are covered in Year Three, and Year Seven covers a couple. Year One eligibility requirements related to governing body and mission statement.

Both are due to NWCCU on March 1; need to be sent to Barb in time for printing. Chad suggested a motion to approve the reports as written pending any modifications submitted via email to Mike Brown by close of business Tuesday, Robyn moved, Tammy seconded. No discussion. All in favor, SPAA approved pending any changes.

SPAA will go forward now to develop a process to roll out the Strategic Plan every year. Left somewhat open ended, but it is a work plan approach. SPAA and/or campus leadership will develop priorities based on the Strategic Plan and will ask program areas to submit a plan on how they will push those priorities forward. This will be further discussed at the next SPAA meeting.