



**Faculty Senate Meeting Minutes**  
**January 13, 2017**  
**Amended 5/15/2017**  
**Room 120, Donaldson Campus, 11:00 a.m.**

**ATTENDANCE: Joyce Walborn, Amy Kong, Joe Zimmerman, Karen Henderson, Glen Ziegler, Tod Dumas, Wes Walker, John Hartman, Dave Jones, Victor Shchuchinov, Nathan Munn, Ben Nickol, Bryon Steinwand, Jenn Bergner, Barbara Yahvah, Steve Lewis, Emmett Coon, Jim More, Della Dubbe, Karen Raphael-Conley, Deb Micu, Rick Henry.**

- I. Call to order by Rick Henry: 9:40am
- II. Approval of minutes: Rick asked to suspend approval until next meeting where minutes from last two meetings will be approved.
- III. Communications: Suspend until next meeting
- IV. Reports of Committees: Suspend until next meeting
- V. New Business: Chad Hickox Report
  - a. Re: PAC
    - 2 Tenure applying
    - 4 promotion applyingEmmett asked – Were PAC members meeting with you Chad? Chad replied, he would be happy to schedule with PAC to “check in”.
  - b. Budget - \$200,000-300,000 shy  
Attrition is one way to cut the school’s expenses, do not rehire  
Do not expect layoffs, however, just keep open positions open
    1. Physics
    2. Business
    3. Computer Technology
    4. E-learning position
    5. Sociology

Enrollment and Retirement factors in

- c. Chad asked the faculty which course should we drop first?  
Steve Lewis-we never had a physics faculty  
Chad-physics top of the list to eliminate  
Barbara-whatever positions we interview for, start the search now  
Chad-waiting game to see what budget cuts effect  
John- act now-use pending budget approval in the search for faculty positions  
Chad-will follow up, however, no one expects to come to this with the cuts  
Chad-also tuition increase could help with cuts in budget  
Tod-can individual programs have higher tuition, is this possible. Other aviation schools have higher tuition  
Chad-could be with OCHE approval  
Barbara-helps build smaller programs
      - d. Ben asked about the one ID day proposed over Spring Break, Chad said no that is not happening
- VI. Barbara made a motion regarding holding the minutes approval. Emmett seconded.
- VII. Rick asked about how faculty felt about the shooter training? What should we do as a senate?  
Steve mentioned that the officers did not like the flip mechanism currently on the doors  
Could ask the police for a list of recommendations for Helena College

Emmett forwarded a list to Matt

John said the officers mentioned window coverings, eye hooks, wedge at the door

John added need the shooter drill annually

Barbara mentioned the need for mirrors outside of the classroom doors mounted on the wall to see who could be in hallways

Rick asked if emails to faculty if there is a shooter, or a note on computers? And on classroom computers

Tod said cannot hear “warnings” in noisy labs at the AP campus

Nathan suggested a motion to send recommendations to the administration

Ben-these are cheap recommendations to administration/leadership that they could act on this

John made a motion to send recommendations per the police officers to leadership. These recommendations also should include training every year.

Emmett seconded

There was an amend to the motion by Nathan to not include the wedges.

Bryan seconded

Karen RC mentioned the need to remove the screens installed on some of the existing doors in the upstairs hallway

All in favor of the motion

#### VIII. Evaluations

Rick had very low responses

Glen reminds his students at the beginning of the class to complete the evaluations

Karen H mentioned how the evaluations play into the tenure, etc.

Rick-need more participation from students

Nathan asked the question-validity?

Glen- students not too sincere

Victor stressed important to teach, not to please

Rick-majority of faculty not pleased with participation

Steve-look at data. How many participated? 35% or 60%, or? Present to leadership.

Bryan mentioned this was discussed in the union meeting where they tried to form a committee to talk about this tool.

Glen-he gets more out of comments than rubric

Steve and Rick agree

John –tool needs to be modified. It should benefit the faculty. Omit questions that do not. Propose new questions. Keep comments.

Barbara- this is a course evaluation not a faculty evaluation.

Emmett-do we receive all the comments that are typed? This should be a course evaluation, but it is a faculty evaluation. A course evaluation is not considered for tenure.

John-need proper data to evaluate for tenure and promotion

#### IX. New Advising Council for tenure candidates

Joyce reports only met once to consider objectives and mission

Nathan-new tenure track hires should meet with tenure advisors

Karen RC-for my tenure, met with my tenure committee 3 times a year. Very supportive throughout the tenure process.

Nathan motioned to adjourned. John seconded.

Meeting adjourned at 10:30