Faculty Senate Meeting Minutes  
Monday December 19, 2016  
Amended 05/15/2017  
2:30 pm Don Room 112


I. Call to Order by Senate President, Rick Henry – at 2:35 pm.

II. Approval of the Minutes (August 23rd, 2016) recommended by Ben Nichols. Second by Bryan S.

III. Communications –
   a. None.

IV. Report of Committee
   a. ASCR – Kim H. absent today; reminder – Feb 8 due date for new courses; sooner is better. Discussion about how many credits to allow to transfer in. We currently allow up to 50% credits as transfer. Kim gave examples to consider in her e-mail. Rick opened to conversation. Bryan, Deb R, Steve L, Tod, Barbara Y, Nathan, John, Della and Becki all contributed to the discussion citing pros and cons for a change to more credits being allowed.
   b. Contributing to Academic Dishonesty: What happens on transcripts? Rick: there’s nothing on transcripts to show dishonesty. Do we want a WX on transcript rather than a W? Emmett C, Steve L, Rick H, Karen H, and Bryan weighed in what our current policy is and how we should handle reporting in the future: **Consistency is problematic.** Karen H: doesn’t it say instructor has right to discern about first time. Bryan: it says right in the policy, must report. More discussion about the right action and how widely to report.
   c. Withdraw Slips – Rick: would you like to be notified? Right now they just sign and you may not know anything. Barb: two considerations; one that you may be able to save withdrawals; the other is that on the last day to drop the office is flooded. Steve L: if a student hasn’t communicated with me and decides to drop,
that I don’t need (to get involved). Joyce: often r/t medical or personal reasons and I don’t want a piece of paper to add to their burden. Todd: how many have received Starfish notifications of a withdrawal. Many do not want to sign more paperwork. Nathan: I always turn down a medical excuse paper. John: why do we allow up until last day for withdrawals? Steve L: it was three weeks from end of semester. John: Still very late.

d. PAC: PAC went over very well; as far as following the document – PAC not meeting as supposed to and haven’t met with leadership. I would like PAC efforts in next 6 weeks to show leadership some progress.

e. Professional Advancement (PAC) – None present from this committee.

V. Unfinished Business

a. Administration Evaluations – that document should be ready for team to look over in January.

b. Research Committee: John met with Chad to find out where the committee would sit; leadership acknowledges need; we need to follow what we started to have in stone. The other activity is the first Helena College Journal, to have a forum for disseminating papers. Steve L: would it make sense to make it a subcommittee under Faculty Senate: John: earlier discussion included faculty, staff and students. Nathan: MT 2-year school Research Day is planned for approximately 3rd Friday of April, research papers for any discipline are encouraged. This year’s Research Day will be at Missoula College.

c. Budget & future professional development ideas: Rick: let me know your ideas of how to use the money. Chad has given us the freedom to develop. Carry into January meeting.

d. RRC new name: Institutional Effectiveness Committee. All people in room together; called the IE Committee; some will continue on that committee, others will be added; this may give us more implementation power. Joyce: meeting and discussed what the three prior committees had worked on. Members already selected. John: RRC disbanded; ten people chosen, one faculty. Others wanting to participate, contact Chad. Steve L: closed college council. Rick: Chad referred to it as a Task Force.

VI. New Business
a. All items on agenda will be on next agenda.

b. New Advising: Joyce & Rick H.

c. Grad Apps: Kim

d. Promotion & Tenure: this is one of the last semester hard copies will be allowed.

e. Accreditation: January

f. Leadership & Faculty Communication Session: if I invite you, I want to rotate our faculty into sessions and build relationships.

g. New Computers: IT will request taking your computers and replacing onto new ones. Will happen during spring semester.

h. New domain name: May 1 starts, six months, to discontinue use of old name.

i. Foundation Fundraiser Feb 9th, 5-7 pm.

j. Social Gatherings for Spring: Rick wants more participation.

VII. Good and Welfare – N/A

VIII. Adjournment – Steve L: Moved to adjourn; Emmott seconded. At 1535.