



**Faculty Senate Meeting Agenda
August 21, 2015
Lecture Hall**

ATTENDANCE: Curtis Peterson, Becki Gibson, Tammy Burke, Dave Jones, Ben Nickol, Tod Dumas, Derrick Hauer, Karen Raphael-Conley, Joe Zimmerman, Steve Felter, Emmett Coon, Nathan Munn, Rick Henry, Kim Haughee, Shaun Scott, Joyce Walborn, Karen Henderson, Amy Kong, Barbara Yahvah, Nina Heinzinger, Bryon Steinwand.

- I. Call to Order- Meeting was called to order by Steve Lewis at 10:40 a.m.
- II. Approval of the Minutes (May 12, 2015) - Derrick moved that the minutes from May 12th be approved Steve F. seconded. Minutes were approved.
- III. Communications
 - a. Administration Evaluation report update - Bryon, John, and Steve met with Denise, Daniel, and Russ in June. However, the unsure/no observed measure had been given a numerical value and Mike Brown had to revise the report. Steve then met again with Daniel and Russ and will mail Denise's report. Steve stated that the 4th of September he will email Royce all three reports. ECOS decided that the comments would not be shared only the synopsis of the evaluation. Steve stated that there is nothing in the bylaws that outlines where the evaluations should go regarding public publishing. They will be sent to Royce and then sent back to Daniel at this point. Becki stated that we did discuss this and she suggested that we reposit them with ECOS and move forward with new language. Steve stated that none of our evaluations are seen by anyone other than our direct supervisor so we should take this into consideration. Barbara stated that the language is subjective but Steve stated that these have already been distributed so there will be no editing. Barbara stated that she was very pleased with the process

as a whole. Steve stated that we have definitely learned from it and it will continue to improve.

IV. Report of Committee

- a. ASCR - Tammy reported that there will be an ASCRC manual to be out soon with specific instructions regarding procedures etc. She also encouraged those interested in articulations to start as soon as possible. She asked that everyone also please get information in as soon as possible in regard to course additions and changes. Due to Robyn currently being the interim Division Chair Barbara offered to step in as her temporary replacement on the ASCRC.
- b. Professional Advancement (PAC) - Shaun was voted the new chair of the PAC. Steve stated that there will be a specific meeting time established to assist those in line for tenure and promotion. John stated that the meeting time needs to be advertised and well before November.

V. Unfinished Business

- a. Administration evaluation review - Please see above.
- b. Articles and By-Laws discussion/ad-hoc committee formation - Steve stated that in June he looked at the 2009 and 2013 versions of the bylaws. He then put out a 2015 draft version on the Faculty Senate website. He stated that there are six items that need discussion. ECOS decided that an ad hoc committee be formed to review the minutes and update the bylaws. Steve stated he would like to be on that ad hoc committee. Barbara stated that wherever Senate is housed is where the bylaws should be kept. Steve questioned having a paper copy available somewhere in case of a crash. Becki stated that there should be some backup to the web. Becki, John, Tod, and Nathan also agreed to sit on the ad hoc committee. John stated that it is not a bad idea to have both paper and electronic copies as they are not mutually exclusive. Steve asked the group to review the bylaws on the website and send ideas to the ad hoc committee.
- c. ECOS voting/formation of new Executive Committee - Steve passed out ballots and after all voted ballots were collected and Steve, Bryon, and John, left to count the votes. After voting the ECOS committee consists of Dave Jones, Tod Dumas, Rick Henry, Karen Henderson, Becki Gibson, Joe Zimmerman, Della

Dubbe, and Tammy Burke. ECOS will elect officers at their first meeting to be held directly after the Senate Meeting.

VI. New Business

a. Identify and Set AY 15/16 goals -

-Karen H. stated that we need to be proactive rather than reactive and understand the role of the Senate and not be told what our role is. Karen stated it is almost as if our content areas are less important than the student services issues.

-Nathan stated that we are being told a lot of things regarding our role as instructors. Is it really our responsibility to be giving financial counseling etc.?

-Barbara agreed that we are already teaching, advising, etc. and how much more should we be doing in regard to what we need to accomplish in our classes.

- John stated that there is a difference between being trained and literate in these subjects, but it is being strongly inferred to be advising students on finances etc.

- Karen C stated that one little slip regarding financial aid can make a huge difference to the students outcome. She stated that she strongly agreed with what Karen H, Nathan, and John stated and that we should stick to our subject areas as we are experts in our area.

-Della stated that referrals are the appropriate method to handle questions by the experts in that area.

VII. Good and Welfare - Karen offered her home again for a faculty get together. The Friday weekend after Labor Day was suggested, September 11th.

a. Faculty role in College governance

b. Faculty role in Student Success

VIII. Adjournment - John moved to adjourn and Curtis seconded. Meeting was adjourned at 11:55 a.m.