



**Faculty Senate Meeting Minutes
May 12, 2015 1-2
Don 202**

Attendance: Steve Lewis, Bryon Steinwand, Barbara Yahvah, Tammy Burke, John Hartman, Nathan Munn, Robyn Kiesling, Curtis Peterson, Becki Gibson, Karmen Williams, Karen Henderson, Joyce Walborn, Tod Dumas, Karen Raphael-Conley, Rick Henry, Ben Nickol, Amy Kong, Emmett Coon, and Dave Jones.

- I. Call to Order - Steve called the meeting to order at 1:05 p.m.
- II. Approval of the Minutes - Becki moved that minutes from April 20th be approved and Tod seconded, minutes were approved.
- III. Communications
 - a. By-Laws update - Steve stated that ECOS would like to edit/combine the previous versions of the By-Laws and have a published version on the website by June 1, 2015. Barbara requested that there be a vote prior to publishing the "new" version of the By-Laws. Tammy suggested that the most current version be verified and published and when Senate reconvenes in the fall the entire Senate can then review the By-Laws and suggest amendments as necessary. Nathan stated that the Senate as a body needs to have input into the approval process. John stated that the By-Laws are considered to be a living document and as long as the most recent version is published then it can be edited as needed. Steve suggested that we "clean it up" and publish it. Becki asked that we gather all versions and put together an archive folder with all versions including the most recent version. Steve suggested that since Nathan has both electronic copies that he send these to Rick Odermann to be put on the website in a folder. Barbara wanted clarification that there will be no further changes to the document until fall. Steve confirmed that there will be no NEW information in those published

versions. Becki suggested that we post the published version with the word DRAFT and Steve agreed.

- b. Administration Evaluation report update - Steve stated that the administrative evaluation report has been received from Mike Brown. ECOS will put together a write up and present the information to Russ Filner, Denise Runge, and Daniel Bingham and then forward on to Royce Engstrom as per direction in the By-Laws. Steve questioned whether or not these should be published on the website. The group agreed that these would just be presented at the fall meeting. Rick H. suggested that a power point presentation be created to present the data.
- IV. Report of Committee - Tammy moved that we suspend this Bryon seconded motion passed, Steve abstained from voting.
- a. ASCR
 - b. Professional Advancement (PAC)
- V. Unfinished Business
- a. Hiring Committees make-up/process recommendation (2nd reading/vote?) - The group agreed that the document in essence has not changed and could be voted on at this time. The group as a whole supported the version that contained the bullet points in order to draw attention to our recommendations. It was suggested that the words "whenever possible" be added to the first sentence in the bullet point regarding discipline specific faculty. There was a discussion led by Barbara in regard to the role of the HR Director being a voting member of hiring committees. The group agreed that best HR practice should be followed in this regard. There were minor edits made to the document (now saved as Draft 3). Nathan moved and Karen H seconded and after group discussion and minor edits the recommendation was voted on to be moved forward.
 - b. ECOS Nominations update slate/close slate - Karen Henderson nominated Curtis Peterson to be added to the nominations list. The current nominees include (listed alphabetically): Tammy Burke, Della Dubbe, Tod Dumas, Karen Henderson, Rick Henry, Robyn Kiesling, Nathan Munn, Curtis Peterson and Joe Zimmerman. Bryon moved to close the motions and Tod seconded, nominations were closed.

- c. Evaluation/Assessment of advising process discussion - Steve asked that in the interest of time the members of the group postpone this discussion. Barbara and Robyn have discussed with Steve that they feel that there is an issue with the advising process. Steve stated that two issues are workload for faculty and advising and making sure that non-faculty advisors are dispensing correct information. Steve gave an instance of a student who had been incorrectly advised. Steve stated that the new ECOS that will be elected in the fall may need to forward a recommendation. Barbara stated that we have students who are getting lost in the shuffle and are remaining with students that should be transferred to another advisor when they have changed disciplines. Karen H. also discussed a scenario in which a student who she had been advising was then moved to another advisor without discussion. Karen R. also discussed that she has also had issues with students getting misinformation. Robyn stated that there are far too many students here that are remaining for extended periods of time due to poor advising. Nathan stated that this is a good time for faculty to step up and think about how we need things to move forward in the fall. Della stated that there needs to be some medium for written feedback and needs to be addressed at the time. Tammy moved and Bryon seconded on forming an ad hoc committee to address advising issues. The ad hoc will report back to ECOS.
 - d. Articulation Agreement process discussion
- VI. New Business - Steve stated that in the interest of time the following agenda items be postponed and faculty can think about these issues over the summer. Bryon moved to adjourn and Karen R. seconded.
- a. Identify and Set AY 15/16 goals
 - b. Instructor Initiated Withdrawal discussion
- VII. Good and Welfare
- a. Faculty role in College governance (Nathan M.)?
 - b. Faculty role in Student Success (Nathan M.)?
- VIII. Adjournment - Bryon moved to adjourn and Karen R. seconded. Meeting was adjourned at 2:15 p.m.