ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes
DON 201 – 01/23/2020 at 4:00 p.m.

In attendance:
☒ Barbara Yahvah (Chair)
☒ Tod Dumas
☒ Sandra Bauman
☒ Deb Rapaport
☒ Tammy Burke
☒ Della Dubbe
☒ Sarah Dellwo
☒ Kimberly Haughee
☒ Robyn Kiesling
☒ Amy Kong
☒ Sandra Sacry
☒ Bryon Steinwand (Vice Chair)
☒ Ann Willcockson

Recorder: Melanie Heinitz
Guest(s): none

I. Call to Order
Chair Barbara Yahvah convened the meeting at 4:04 p.m.

II. Review of Minutes from December 12, 2019
Tod made a motion to accept the minutes as amended, Della seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Unfinished Business:
A. Database (Bryon S)
   a. Database reading text for co-reqs same as prerequisites
      Bryon will fix display for corequisite pulling prerequisites information. AVMT137 displayed as AVMT237, Bryon will adjust to the correct number.
   b. (will make notes available to Melanie/Barbara after a course has been cleared; so if asked what was done last, Melanie can view it)

B. Last day to add, drop courses each semester (Sandy B/Sarah D/Val C)

IV. New Business:
A. Curriculum Forms Database
   a. Bundled: Revisions: AST220; AST114; AST262; AST264; AST270; AST172; AST274; AST108 (changing prerequisites)
      Bryon made a motion to accept the Bundling of items (a.) Revisions: AST220; AST114; AST262; AST264; AST270; AST172; AST274; AST108 and (e.) Inactivation: BIOM251; AMGT113; ANTY250; CAPP100; CJUS298; COMX250; ENSC140; ENSC215; ENSC220; ENSC242; ENSC245; ENSC270; ENSC272; IDSN110; IDSN111; IDSN245; IDSN250; IDSN252; IDSN255; IDSN275; IDSN298, Deb seconded the motion. All in favor, none opposed, none abstained: motion carried.
      Tod made a motion to accept Revisions of all AST courses, Kim seconded the motion. All in favor, none opposed, none abstained: motion carried.
b. **Revision: DST142**
   Della made a motion to accept M111T addition as a corequisite to DST142, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

c. **CHAI: LIT213**
   If a check box mark is required to note CHAI designation, the course does not need the revision process. The “Add CHAI designation on currently active Course” box can be check. Della made a motion to “Add CHAI designation on currently active Course” check box mark to LIT213, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

d. **Revision: BIOM250**
   A fee can be added to a course by Division Chairs without course modification through ASCRC. Tod made a motion to accept the course revision changes on BIOM250, Deb seconded the motion. All in favor, none opposed, none abstained: motion carried.

e. **Bundled: Inactivation: BIOM251; AMGT113; ANTY250; CAPP100; CJUS298; COMX250; ENSC140; ENSC215; ENSC220; ENSC242; ENSC245; ENSC270; ENSC272; IDSN110; IDSN111; IDSN245; IDSN250; IDSN252; IDSN255; IDSN275; IDSN298**
   Kim made a motion to accept the bundled Inactivation list, Deb seconded the motion. All in favor, none opposed, none abstained: motion carried.

f. **Inactivation: DDSN118 (Fall 2020 still taught as dual credit S 2020)**
   This course will not be offered at Helena College Campus, but it will be offered as a dual credit. Kim made a motion to inactive DDSN118 effected Fall 2020, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

g. **Revision: BIOH201**
   Tod made a motion to accept the BIOH201 revision, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

h. **Revision: BIOB170**
   This course aligns with FLOC of MUS CCN. Kim made a motion to accept BIOB170 course revision, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

i. **Revision: BIOB160**
   Amy made a motion to accept the course revision on BIOB160, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

j. **Revision: BMIS270**
   The old syllabi is being used currently. Suggestion to modify the current syllabi for data collection. Tod made a motion to accept BMIS270 with modifications, Deb seconded the motion. All in favor, none opposed, none abstained: motion carried.

k. **New: BIOB275**
   Replacing the current course. The Lab fee was removed until it cycles through the system. A recommendation was made to have Rick Henry inactivation of BIOB272. Della made a motion to accept
the new course BIOB275 for Fall 2020, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

l. Revision: AVMT245  
The second year AVMT courses are adjusting hours to accommodate the block schedule. Deferred

m. Revision: AVMT255  
Deferred

n. Revision: AVMT235  
Deferred

o. New: AVMT237  
Deferred

B. Review Curriculum Manual/Bylaws - Deferred  
a. Revise or inactivate –  
b. Develop ASCRC Bylaws

V. Next Meeting  
a. 2nd and 4th Thursdays 4:00 p.m. Feb. 13, 2020 – Apr 23, 2020

VI. Other Items for Future Meetings  
a. Graduation Appeals Committee reinstatement or possible GPA change following division discussion (Robyn/Sarah)  
b. Honors/Diversity Form Review  
c. Program Statement

VII. Adjournment  
Meeting adjourned at 5:03 p.m.