# CAREER PATHWAYS PLANNING WORKSHEET

**FOR DUAL ENROLLED STUDENTS SEEKING TWO-YEAR DEGREES**

<table>
<thead>
<tr>
<th>Name</th>
<th>Enrollment Checklist</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School</td>
<td></td>
</tr>
<tr>
<td>Student ID#</td>
<td></td>
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</tbody>
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Use this worksheet to count completed Dual Enrollment courses and to help select future courses. Please research specific course requirements of your planned program using College Catalogs and Pathways Booklets. Courses commonly offered for Dual Enrollment are listed here.

## Core Courses:

<table>
<thead>
<tr>
<th>Mathematics</th>
<th>Written Communications</th>
<th>Oral Communications</th>
<th>Social Science</th>
<th>Science</th>
<th>TOTALS</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 credits</td>
<td>3 credits</td>
<td>2 credits</td>
<td>3–6 credits</td>
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### Trades*

- **Mathematics**: M111T Technical Math
- **Written Communications**: WRIT121 Technical Writing OR WRIT101 College Writing
- **Oral Communications**: COMX106 Communications in Workplace

### Office Technology

- **Mathematics**: M121 College Algebra
- **Written Communications**: WRIT121 OR WRIT101

### Computer Technology

- **Mathematics**: M121 OR M115 Linear Math
- **Written Communications**: WRIT121 OR WRIT101

### Accounting or Business

- **Mathematics**: M121, M115, OR STAT216 Statistics
- **Written Communications**: WRIT121 OR WRIT101

### LPN: Licensed Practical Nursing

- **Mathematics**: M120T Math for Health OR M121

### RN: Registered Nursing

- **Mathematics**: M121

### Number of Credits

<table>
<thead>
<tr>
<th>Trades*</th>
<th>Office Technology</th>
<th>Computer Technology</th>
<th>Accounting or Business</th>
<th>LPN: Licensed Practical Nursing</th>
<th>RN: Registered Nursing</th>
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*Trades: Automotive, Aviation, Computer-Aided Manufacturing, Diesel, Fire & Rescue, Welding

Courses may not be offered on your campus. Contact Helena College for information on online or on-campus opportunities.

Not all courses are listed. Visit [helenacollege.edu](http://helenacollege.edu) for a complete list of course options.

For a complete list of all courses that meet General Education Core requirements at Helena College, visit [helenacollege.edu](http://helenacollege.edu)

**NOTE:** Research the course requirements of your major. Specific general education courses may be required.
CAREER PATHWAYS
Career pathways help guide students toward their chosen academic and career goals by providing seamless transitions from high school to college and into the workforce. Faculty from area high schools and Helena College work together to develop programs of study that list academic and career/technical courses from high school through college, with dual enrollment, work experiences, and leadership opportunities. For example, students who follow the Business Management pathway can earn as many as 27 credits toward an Associate of Applied Science degree in Small Business Management, reducing their tuition costs and time to degree. For more information, call Jan Clinard at 406-447-6951 or email Jan.Clinard@HelenaCollege.edu

EXPLORE YOUR PROGRAM OF INTEREST
Join us at Helena College to experience college courses first hand. You will be able to meet and talk with our instructors who will partner you with students currently attending Helena College. By shadowing a program, you will have the opportunity to see what the college experience is all about as well as observe the hands-on education Helena College provides. Find out how current students perceive the education they are receiving and the outlook of employment in their field of study! Contact Ryan Loomis at 447-6904 or Ryan.Loomis@HelenaCollege.edu for more information.

HIGH-DEMAND AND HIGH-PAY
Helena College offers 28 degrees and certificates in Career and Technical fields. By taking advantage of opportunities to earn college credits and work experiences while still enrolled in high school, students can build pathways to successful careers. Not only are these high-demand careers, but Helena College CTE graduates currently make $19,886 to $54,656 during their first year of employment.

CAREER AND TECHNICAL TRANSFER OPPORTUNITIES AT HELENA COLLEGE
- UM – School of Business Administration
- Montana Tech – Accounting & Business Technology
- WGU – RN to BSN Completion Program
- MSU – Jake Jabs College of Business & Entrepreneurship
- MSU Billings – Health Administration
- MSU Northern – Diesel BS
- MSU Northern – Trades Management BAS

FINANCIAL AID QUICK REFERENCE
- Federal Student Aid (FSA) ID and Password
  - An FSA ID gives you access to Federal Student Aid’s online systems and can serve as your legal signature.
  - www.fsaaid.ed.gov
- Free Application for Federal Student Aid (FAFSA)
  - Complete the application to determine eligibility for Federal and State financial aid.
  - www.fafsa.gov
- Student Loans
  - Complete Loan Entrance, Master Promissory Notes and Loan Exit Counseling. This also provides information on Repayment Plans and Consolidation.
  - www.studentloans.gov
- Grants
  - Grants are based on financial need and are not paid back.
  - Grants at Helena College include Federal Pell Grant, Supplemental Education Opportunity Grant (SEOG) and Helena College Grant.
- Work-Study
  - Helena College offers Montana State and Federal Work-Study Programs. These programs provide on-campus employment opportunities to students in need in order to help meet their educational expenses.
- Scholarships
  - There are many scholarships available to college students. Pursuing scholarships is worth the tuition savings. Unlike student loans, scholarships are free money that do not have to be repaid. See the Helena College website for a comprehensive list.