



Instructions for Restoring Courses

(1) Select "**Restore**" in the "**Administration**" block (the "Gear" icon):



(2) Click "Choose a file" to Import a backup file:

Import a backup f	ile
Choose a file	
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	You can drag and drop files here to add them.
Restore	

(3) Pick a file to upload – You can choose "**Browse**" to upload a file (or get the file from **Dropbox**, **Google Drive**, etc if your backup file is saved there.

After picking the file, select "Upload this file":

File picker	
🕋 Server files	
n Recent files	Attachment
🖭 Upload a file	Browse No file selected.
🕋 Private files	Save as
🏐 Wikimedia	
Restore1204	Author
😵 Dropbox	Amy Kong
🕹 Flickr	Choose license
• Flickr Public	All rights reserved
💪 Google Drive	Upload this file
Microsoft OneDrive	
🔊 URL downloader	

(4) When the file appears, click "**Restore**".

This could take some time if the file is large.

(5) Click "**Continue**"(at the bottom):



(6) Make the following selection, then click "Continue":

Restore into this course	
Merge the backup course into this course	۲
Delete the contents of this course and then restore	O

(7) Click "Next" for Restore settings:



(8) Click "Next" for Course settings:



(9) Select "**Perform Restore**" (at the bottom) for **Restore settings**:



(10) Click "**Continue**" to complete the restore process:

The course	was restored successfully, clicking the continue button below will take you to view the course you restored.
	Continue